

Special Arrangement of Exhibitor Check-In

Please be informed that the Exhibitor Check-in Counter for the Hong Kong International Printing & Packaging Fair 2024 will be located at the East Lobby Entrance, AsiaWorld-Expo, In order to avoid a long queue waiting for picking up exhibitor badges at the same time on the check-in day, the following measures will be implemented:

1) Quantity of exhibitor badges is arranged according to the booth size. Please make sure to redeem exhibitor e-badges for admission to the fairground. If you have lost or have forgotten to bring these exhibitor badges to the fair ground, or making onsite replacement requests, a cost of HK\$25 per badge will be charged. Please also note that the exhibitor badge is only valid during 26 – 30 April 2024. NO early admission to the fair ground is permitted.

2) Exhibitors are required to bring along the enclosed **Exhibitor Check-In Form with business card** and proceed to the Exhibitor Check-In Counter any time during 11:00am - 8:00pm at the **East Lobby Entrance, AsiaWorld-Expo** on the move-in day (26 April 2024), to collect the **booth curtain and important on-site circulars**. Exhibitor badge holders can be picked up at the fair ground.

參展商進場登記之特別安排

香港國際印刷及包裝展 2024 之參展商進場登記櫃位將設於亞洲國際博覽館東大堂入口。為免參展商於進場日在同一時間排隊輪候領取參展商工作證，主辦機構將實施以下特別安排：

1) 參展商工作證數量視乎攤位大小。請參展商於進場前預先領取電子入場證，如因參展商遺失或忘記帶同參展商工作證而需現場補領，每個參展商工作證需要徵收港幣 25 元。參展商工作證只限於 2024 年 4 月 26 至 30 日期間使用，不可在 4 月 26 日前提早進場。

2) 參展商可以在 4 月 26 日上午 11 時至下午 8 時之任何時間內，憑附上之參展商進場登記表及公司名片前往於亞洲國際博覽館東大堂入口設置之「參展商登記進場櫃位」辦理進場登記手續，並領取展台掛簾及重要通告等。

Exhibitor Check-In Form 參展商進場登記表

Welcome to Hong Kong International Printing & Packaging Fair 2024. Please fill in your company information below and **bring along this letter and your business card** to the **Exhibitor Check-in Counter** for collecting booth curtain and important on-site circulars. The location and opening hours of the check-in counter are listed as below.

Date : 26 April 2024 (move-in day)
Time : 11:00am to 8:00pm
Location : East Lobby Entrance, AsiaWorld-Expo

In case you find any error in your information in the fair catalogue, please kindly report it to the Fair Management Office before 8:00pm on 26 April 2024.

We wish you every success at the fair.

歡迎參加香港國際印刷及包裝展 2024。煩請 貴司填妥以下資料，並攜同此登記表及閣下名片於進館日到「參展商進場登記櫃位」辦理進場登記手續，領取展台掛簾及是次展覽之重要通告。

「參展商進場登記櫃位」的開放時間及地點如下：

日期： 2024 年 4 月 26 日 (進館日)
時間： 上午 11 時至下午 8 時
地點： 亞洲國際博覽館東大堂入口

貴司如發現大會場刊中 貴司的資料有誤，煩請於 4 月 26 日下午 8 時前通知主辦機構辦事處。

敬祝 貴司參展成功！

Company Name 公司名稱: _____

Booth No. 攤位號碼: _____

Contact Person 聯絡人: _____

Contact No. 聯絡電話: _____

Signature 簽署: _____